

**Sandwich Secondary School**  
**Parent Advisory Council Meeting Minutes**  
**February 8, 2010**

1. **Attendance:** Joanne King (Chair), Laurie Ferguson (Vice-Chair), Tamyne Machina (Secretary), Lydia Hesman (Treasurer), Kathy Vriesen, Julie McInnis, Monique Lalonge, Caron Towle, Tracy Mattieu, Andy Patterson, Emmanuele Novelletto (Principal), Judy Simms (guest), Joy Beggs (guest).

**Regrets:** Sandra Stang, Carol Saso (Teacher-Representative), Shelley Pike, Pam Badiuk, Fahd Mikhael, Dawn Goddard, Beth Blunt, Sandra Chodola, Beth Kuhn, Peggy Bondy (Vice-principal).

2. **Welcome:** Joanne King called the meeting to order at 7:05 p.m.
3. **Purpose of Meeting:** This meeting was scheduled to discuss the protocol for distribution of funds by the Parent Advisory Council and approve a form for interested groups to request funds from the PAC.

A copy of a "Request for PAC Funds" form, created by the executive subcommittee was distributed to Council members present at the meeting and discussed. Some amendments to the form were suggested.

**Motion:** Laurie Ferguson made a motion, seconded by Monique Lalonge to approve the protocol and form as amended. Approved.

Joanne King stated that she will make the necessary changes to the form as discussed and a clean copy will be e-mailed to Council members.

4. **Treasurer's Report:** Lydia Hesman distributed a copy of the financial report to Council members present for both the General Account and the Lottery Account.
5. **Adjournment:** A motion to adjourn the meeting at 8:15 was made by Tamyne Machina and seconded by Lydia Hesman. Approved.
6. **Next Meeting:** The next meeting of the PAC will be **Monday, March 1, 2010** at 7:00 p.m. in the library.