

Sandwich Secondary School
Parent Advisory Council Meeting Minutes
March 1, 2010

1. **Attendance:** Joanne King (Chair), Laurie Ferguson (Vice-Chair), Emmanuele Novelletto (Principal), Tamy Machina (Secretary), Kathy Vriesen, Beth Blunt, Sandra Stang, Julie McInnis, Tracy Matthieu, Beth Kuhn, Monique Lalonge, Pam Badiuk.

Regrets: Lydia Hesman (Treasurer), Peggy Bondy (Vice-Principal), Carol Saso (Teacher-Representative), Caron Towle, Fahd Mikhael, Dawn Goddard, Andy Patterson, Shelley Pike, Sandra Chodola.

2. **Welcome:** Joanne King called the meeting to order at 7:15 p.m.
3. **Approval of the Agenda:** A motion was made by Laurie Ferguson and seconded by Beth Kuhn to approve the agenda for tonight's meeting. Approved.
4. **Approval of the Minutes of the Meeting of January 11, 2010:** A motion was made by Kathy Vriesen and seconded by Beth Kuhn to approve the minutes of this meeting as amended. Approved.
5. **Approval of the Minutes of the Special Meeting of February 8, 2010:** A motion was made by Julie McInnis and seconded by Pam Badiuk to approve the minutes of this meeting as amended. Approved.
6. **Business Arising From the Minutes:** The following items were discussed:

- **Citrus Fruit Campaign:** Monique Lalonge reported that a net profit of \$4,626.96 was made after the Grade 12 Grad/Prom contributions were subtracted (\$642.00 to go to Grade 12's)
- **Spring Raffle:** It was discussed that part of the proceeds of the raffle will go to clubs and sports teams after the raffle expenses are covered. It was also discussed to possibly do a 50/50 type of raffle, launching towards the last week of April and running approximately three weeks with the draw date being May 21, 2010.

A motion was made by Tracy Matthieu and seconded by Pam Badiuk to do a spring raffle, with details to be finalized by the raffle committee of Beth Blunt, Kathy Vriesen, Tracy Matthieu, Caron Towle and Monique Lalonge. Approved.

- **Parents Reaching Out Grant:** It was discussed that the grant amount of \$1,000.00 must be spent and reported on by June 2010. Mr. Novelletto will pass along more information regarding the details of the grant as he receives them.

Laurie Ferguson, Beth Kuhn and Mr. Novelletto will meet to discuss what will be included in the Parent Handbook. A draft copy is planned for completion at the end of April and will be electronically distributed to Council members to review for discussion at the May 10th meeting.

A motion was made by Pam Badiuk and seconded by Kathy Vriesen to approve the subcommittee of Laurie Ferguson, Beth Kuhn and Mr. Novelletto for the PRO Grant. Approved.

7. **Principal's Report:** Mr. Novelletto reported on the following items:

- Second semester has begun.
- Grade 8 Parent Night was a success

- Grade 9 Day for incoming students was held February 17, which included a school tour and activities. Mr. Novelletto reported that the number of incoming grade 9 students looks like it will remain stable.
- Grade 9 to 11 option sheets for 2010-11 are in and administration is reviewing teaching assignments.
- The semi-formal dinner/dance for grade 9 to 11 students was held on February 26 at the Ciocar Club and was well attended.
- Progress Report Cards will be sent home March 9th with Parent/Teacher Interviews to be held March 10th from 4:00 p.m. to 7:00 p.m.
- March Break will be March 15 to 19, 2010.
- The Grade 10 EQAO Literacy Test will be written on April 8th. There are four tutorials to prepare students and the students are also working on practice booklets.
- The Grade 9 EQAO Math Test will be written in June.
- Mr. Novelletto has submitted an application to the GECD SB for new sound equipment. The school has enough money to fund the equipment from the ticket sales from the school plays. He hopes to hear a decision before June.
- Sandwich Secondary has been chosen to be one of two schools to receive solar panels for a school pilot project by the Ontario Government.

8. **Chair's Report:** Joanne King reported that the refreshments provided by the PAC on Grade 8 Parent Night were very much appreciated by parents in attendance.

A discussion also took place on whether to provide refreshments (water & Timbits) on Parent/Teacher Interview Night on March 10th.

A motion was made by Pam Badiuk and seconded by Monique Lalonge to spend a maximum of \$150.00 on refreshments for Parent/Teacher Interview night on March 10, 2010. Approved.

9. **New Business:** A discussion took place regarding a concern of some parents of students in the French Immersion programme on the course selection available to French Immersion students and the desire for more variety in courses. Mr. Novelletto stated that he will look into the situation.
10. **Adjournment:** A motion to adjourn the meeting at 9:15 p.m. was made by Julie McInnis and seconded by Kathy Vriesen. Approved.
11. **Next Meeting Date:** The next meeting of the Parent Advisory Council will be on **Monday May 10th** at 7:00 p.m. in the school library.