

Sandwich Secondary School
Parent Advisory Council Meeting Minutes
October 18, 2010

1. Attendance: Joanne King (Chair), Tamy Machina (Secretary). Emmanuele Novelletto (Principal), Larry Ash (Vice-Principal), Andy Patterson, Carol Saso (Teacher Representative), Beth Blunt, Dale Charles, Melissa Iarusso (Student Parliament Prime Minister).

Regrets: Monique Lalonge, Caron Towles, Sandra Stang, Tracy Matthieu, Pam Badiuk, Shelley Pike.

2. Welcome: Joanne King called the meeting to order at 7:00 p.m.

3. Approval of the Agenda: A motion was made by Tamy Machina and seconded by Beth Blunt to approve the agenda for tonight's meeting. Approved.

4. Approval of Minutes of September 20, 2010: A motion was made by Tamy Machina and seconded by Beth Blunt to approve as amended the minutes of the meeting on September 20, 2010. Approved.

5. Business Arising from the Minutes: The following items were discussed:

- **Election of Executive:** Mr. Novelletto conducted the election.

Tamy Machina nominated Joanne King to remain as Chair of the Parent Advisory Council, seconded by Beth Blunt. Approved.

Joanne King nominated Andy Patterson to stand as Vice-Chair of the Parent Advisory Council, seconded by Tamy Machina. Approved.

Tamy Machina was acclaimed to the position of Secretary.

The position of Treasurer will remain open at this time.

Other members to include: Beth Blunt, Dale Charles, Caron Towle, Monique Lalonge, Tracy Matthieu, Pam Badiuk, Shelley Pike and Fenton McEachrane.

- **Citrus Fruit Fundraiser:** Mr. Novelletto reported (for Monique Lalonge) that the forms have been distributed to the students. The goal is to sell 5,000 to 6,000 pounds of fruit to be profitable. Announcements will be made to the students as well as to the teachers/ clubs and teams. Last year, \$3.00/20 lb. box and \$5.00/40 lb. box was designated to go towards graduation or prom expenses for Grade 12 students who fundraised. Mr. Novelletto will talk to Monique Lalonge to see if it would be possible to extend the campaign an extra week to maximize profits.

Melissa Iarusso inquired if the money raised would be spent this school year. It was stated by Joanne King that the money would be spent this year, but that there is a process to follow to allocate funds.

It was discussed that perhaps a couple of Student Parliament representatives could go around to the Grade 12 first period classes to spread the word that the money raised by them would go towards offsetting their personal graduation or prom expenses.

Mrs. Saso stated that she's heard a great deal of student apathy towards fundraising at the school.

It was also discussed that emphasized that there will be direct incentives to the school clubs and teams for the student who participate in the fundraiser. Mr. Novelletto stated that it might be possible to mention this fact at the pep rally on October 29th.

- **Parent Handbook:** Mr. Novelletto reviewed the finished Parent Handbook with Council members present at the meeting. Draft copies of the handbook were distributed to members to follow along for discussion. He acknowledged the work of Laurie Ferguson on the handbook. He stated that the Ministry of Education guidelines require that the money from the grant must be spent by June 30, 2010, so the handbook must be approved at tonight's meeting. An introduction by the Chair, Joanne King and the Principal, Mr. Novelletto are still required to be added. He also stated that anything associated with student costs has to be removed from the handbook because the Ministry of Education is reviewing that and he is not sure what the outcome of that review will be.

MOTION: A motion was made by Beth Blunt and seconded by Andy Patterson to approve the Parent Handbook subject to minor revisions. Approved.

- **2010-2011 PAC Financial Spending:** The policy of the Parent Advisory Council requires that money raised in one year is to be spent in the following year. The discussion on financial spending will be deferred until the next scheduled meeting on November 15, 2010, so that all Council members with a vested interest may be present.
- **Parent Involvement Grant:** Mr. Novelletto stated that the school board requires a report from the 2009-10 PAC about how the grant of \$500.00 was spent. \$332.00 was submitted as expenses to the Board out of the \$500.00 received.

6. Student Parliament Report: Melissa Iaruso reported on the following:

- Terry Fox Run was very successful
- Halloween pep rally and costume day
- Anti-bullying week activities in November
- Remembrance Day: she will speak and school band will play at the LaSalle Cenotaph. Mrs. Saso stated that she will inquire if some students can dress up in their military uniform at the Remembrance Day assembly. Mr. Robinson will give a visual presentation to students.

7. Principal's Report: Mr. Novelletto reported on the following items:

- Progress Reports: the date was changed so that staff could attend a presentation by Dr. Barry Bennett from OISE. Progress reports were sent home and Parent-Teacher Interviews were held on the same day, October 13, 2010.
- Character Development Symposium on October 19th will discuss the topic of bullying.
- Bus Driver Appreciation Day is October 19th
- Custodian Appreciation Day is October 22nd.

- Academic Awards Banquet is October 26th. Joanne King will represent the PAC and School Trustee, Helga Bailey will represent the Greater Essex County District School Board at the banquet.
- Reel Canada Film Festival: Sandwich Secondary is one of only 6 schools attending.
- Take Our Kids to Work Day on November 3rd: for grade 9 students only, forms have already been sent home.
- Student Pep Rally: October 29th
- Francophone Festival at Concord School on November 4th: some of our students are going there to meet with grade 8 students.
- Random Acts of Kindness Day: to take place the week of November 15th. Mr. Novelletto will be working with the Student Parliament on this.
- Nov. 12th is a P.A. Day: no school for students.
- Bullying Awareness Week: November 15-19: Special guest speaker, Mr. Mike Neuts, father of Miles Neuts, who was a victim of bullying, will speak to the students.

8. Chair's Report: No report.

9. New Business: No new business to discuss.

10. Meeting Dates for 2010-2011: The PAC will meet on the following dates:

November 15, 2010
 January 17, 2011
 March 7, 2011
 May 16, 2011
 June 13, 2011

11. Adjournment: The meeting adjourned at 8:35 p.m.