

**Sandwich Secondary School**  
**Parent Advisory Council**  
**Meeting Minutes October 5, 2009**

1. **Attendance:** Emmanuele Novelletto (Principal), Peggy Bondy (Vice-Principal), Joanne King (Chair), Laurie Ferguson (Vice-Chair), Tamy Machina (Secretary), Lydia Hesman (Treasurer), Sandra Chodola, Andy Paterson, Sandra Stang, Carol Saso (Teacher Representative), Pam Badiuk, Patricia Fleet, Julie McInnis, Beth Kuhn, Monique Lalonge, Tracy Matthieu, Caron Towle (Community Representative), Beth Blunt (guest).

**Regrets:** Shelley Pike, Cindy Crundwell, Susan Shepley, Dawn Goddard, Kathy Vriesen, Fahd Mikhael.

2. **Welcome:** Joanne King called the meeting to order at 7:00 p.m.
3. **Approval of the Agenda:** A motion was made by Laurie Ferguson and seconded by Tamy Machina to approve the agenda for tonight's meeting. Approved.
4. **Approval of the Minutes of September 21, 2009:** A motion was made by Patricia Fleet and seconded by Julie McInnis to approve the minutes of the meeting of September 21, 2009. Approved.
5. **Business Arising From the Minutes:** The following items were discussed:
  - **By Laws and Mission Statement:** discussion was deferred until the next meeting.
  - **Citrus Fruit Fundraiser:** Monique Lalonge made a presentation on plans for the citrus Fruit fundraiser. Samples of the order sheet and information sheet were distributed. Order forms will be given to students on October 8<sup>th</sup>. The deadline for orders is November 2<sup>nd</sup>. Orders are due to the company on November 4<sup>th</sup>.

Incentive prizes will be provided. The person's name will go into a weekly draw for cash prizes. A flyer detailing prize allocation was distributed. Information on the fundraiser will go on the outdoor sign and on the school website.

The following motions were made:

1. A motion was made by Monique Lalonge and seconded by Julie McInnis to approve the citrus fundraiser. Approved.
2. A motion was made by Pam Badiuk and seconded by Laurie Ferguson to provide four weekly incentive prizes of \$25.00 each to draw from participants in the fundraiser for a period of three weeks. Approved.
3. A motion was made by Pam Badiuk and seconded by Lydia Hesman to recognize the top class with the highest average of pounds sold per student with a pizza and pop party. Approved.
4. A motion was made by Pam Badiuk and seconded by Julie McInnis to provide incentive prizes of \$100.00 to the top student seller in each grade and \$50.00 to the top adult seller. Approved.
5. A motion was made by Pam Badiuk and seconded by Laurie Ferguson that Parent Council award \$3.00 per every 20 pound box and \$5.00 per every 40 pound box to each Grade 12

student who participates in the fundraiser to put towards their choice of offsetting their cost of a prom ticket or graduation expense. No cash will be issued. Approved with opposition.

**6. Principal's Report:** Mr. Novelletto reported on the following items:

- Progress reports will be issued Tuesday, October 13<sup>th</sup>. A mark will be available on Parent -Teacher Interview Night on October 14<sup>th</sup>.
- Grade 9 Night a success.
- Terry Fox Run raised over \$14,000.00, which was an increase from last year.
- School Improvement Plan: A more detailed report will be presented later. Mr. Novelletto is meeting with staff members. A new initiative to be introduced is ERBAS Time which involves twenty minutes of reading time on Wednesdays to encourage love of reading and reading for enjoyment.
- The school has purchased copies of the Ontario Secondary School Literacy Test Workbook which will be given to each Grade 10 student in preparation for the Literacy Test in April, 2010.
- Mr. Novelletto has been approached and agreed to allow Friday prayers for the Muslim students at the school which will take place in the resource room in the library.
- The Academic Awards Banquet will be held on November 10<sup>th</sup> at the Ciocaro Club.

**7. Chair's Report:** Joanne King reported on the application for the Parents Reaching Out Grant (PRO), which is a \$1,000.00 grant given by the Government of Ontario. She suggested that if we receive the grant, we use the money towards a Parent Resource Handbook and asked council members to refer to the handout provided. The due date for the application is October 16<sup>th</sup>, 2009. Joanne will prepare the draft application upon approval from Parent Council. It was recommended that Council apply for the full thousand dollar grant due to printing costs. The objective will be to target incoming 2010 Grade 9 students.

**Motion:** A motion was made by Caron Towle and seconded by Andy Paterson to approve the application of the PRO Grant to produce a parent resource handbook. Approved.

**8. New Business:** The following items were discussed:

- HBC Points for Parent Council: Julie McInnis will e-mail the information about this programme to council members.
- Young Citizen of the Year Award: Caron Towle reported that there were no nominations made this year for the award. Mr. Novelletto will look into it for next year.

**9. Adjournment:** A motion was made by Julie McInnis and seconded by Tamyne Machina to adjourn the meeting at 8:30 p.m. Approved.

**10. Next Meeting Date:** The next meeting of the PAC will be Monday, November 9<sup>th</sup> at 7:00 p.m. in the library.