

**Sandwich Secondary School**  
**Parent Advisory Council Meeting Minutes**  
**November 17, 2008**

1. **Attendance:** Mary Edwards, Joanne King, Tamyé Machina, Kathy Vriesen, Cindy Crundwell, Caron Towle, Pam Badiuk, Shelley Pike, Laurie Ferguson, Patricia Fleet, Lydia Hesman, Monique Lalonge, Carol Saso.

**Regrets:** Debbie Boose, Julie McInnis, Ruthie McLean Sandra McLeod, Rob Krause.

2. **Welcome:** Council Chair, Joanne King called the meeting to order at 7:05 p.m. and welcomed all present.
3. **Approval of the Agenda:** A motion to approve the agenda for the meeting of November 17, 2009 was made by Cindy Crundwell and seconded by Mary Edwards. The motion was approved by Council.
4. **Approval of Minutes:** A motion to approve the minutes of the meeting of September 15, 2008 with one amendment was made by Caron Towle and seconded by Laurie Ferguson. The name of Isabelle Kadri should be removed from Item 4. The motion was approved by Council.
5. **Principal's Report:** Mary Edwards reported on the following:
- Senior boys volleyball team going to OFSSA
  - Staff participating on capacity building, safe schools and bullying initiative committees. Ministry of Education providing money for teachers to attend committee meetings
  - This year's Grade 11 class on target for 2010 goal for 85% graduation rate, a Ministry of Education initiative. The Student Success Programme is focusing on Grade 11.
  - Overview with handout on school results for EQAO Grade 9 Math Test for 2007-08.
  - GECDsB reviewing its homework policy and is accepting comments which Mrs. Edwards will forward to Dave Lynn, Superintendent of Education. Handout given.
  - SCCN Facebook 101 presentation – attended by some Parent Council members and considered very worthwhile. Can consider having one at the school perhaps partnering with a neighbouring school.
  - People for Education survey handout given on 2008 Annual Report on Ontario Public Schools.
  - Discussion on protocol on threats to school. The school collaborates with police. Emergency response plans are in place in the event of a threat.

6. **Chair's Report:** Joanne King reported on the following:

- SCCN Meeting: Joanne King will attend the next SCCN meeting on November 25, 2008.
- Parent Engagement Project: Initiative of School Board
- Parent Advisory Council should make an effort to be more visible to parent community and be represented at all school banquets.
- Thank you notes were received from Lauren Mayo and Nick McInnis for Parent Council graduation bursaries.
- Parent Involvement Grant from Ministry of Education: \$500.00 grant given to each school in province to encourage parent involvement. Lydia Hesman volunteered to assist with drafting up a proposal for an additional \$1,000.00. More specific criteria required.

7. **Treasurer's Report:** Joanne King reported on behalf of Debbie Boose. \$518.00 was deposited into the Parent Council account from the gas card raffle. A balance in the account was not available.

8. **New Business:** Council members discussed the following items:

- Fundraising and goals for Parent Council. It was agreed upon that Council must have a vision on what we are raising money for. A request was made for a volunteer to be Chair of the Fundraising Committee, however, no one accepted. A meeting was scheduled for December 1, 2008 to specifically discuss goals for fundraising and possible fundraising ideas. It was suggested that Parent Council could try to capitalize on the 40<sup>th</sup> Anniversary of Sandwich Secondary in 2009-10.
- New financial institution for Parent Council account. Currently Council banks with CIBC. A motion was made by Caron Towle and seconded by Laurie Ferguson to switch the account over to Windsor Family Credit Union. The motion was approved by Council.
- School Council Bylaws: deferred until the next meeting.

9. **Adjournment:** A motion to adjourn the meeting was made by Tamyé Machina and seconded by Mary Edwards. The meeting was adjourned at 8:55 p.m.

10. **Next Meeting Date:** The next regular Parent Council Meeting is Monday, January 12, 2009.