

Frequently Asked Questions

1. Are all NTIP modules mandatory?

Yes, all NTIP modules are mandatory for beginning teachers and newly hired teachers to the GECDSB.

NOTE: Only new teachers, as defined by the Ministry of Education in the NTIP handbook, enter the NTIP Teacher Performance Appraisal (TPA) process. Experienced teachers who are newly hired to the GECDSB enter the cycle for TPA with other experienced teachers, and the new *Summative Report Form for Experienced Teachers* is used.

2. Are part-time teachers required to attend the full day training sessions?

Part-time teachers are required to attend for the portion of the day that they would normally work. We welcome these teachers to attend the full day session. While we highly recommend their participation, attendance for the remainder of the day that they would not normally be working is voluntary. Please note that additional remuneration is not provided to a part-time teacher who chooses to attend the remainder of the workshop.

3. What must teachers do if they are required to leave an NTIP session (or any workshop) before the end of the workday?

The location of the workshop is considered to be the teacher's work site for the day. Although the schedule for the day may be different than the schedule at the teacher's school, all sessions begin at 8:30 a.m. and end at approximately 3:00 p.m. There will be a 40 minute break for lunch incorporated into the program. Attendance for the full day session is required for all full-time teachers. If there are extenuating circumstances, the teacher should discuss this with the school Principal in advance. The Principal will then contact the Supervising Principal of Program to discuss the circumstances. Please note that the workshop presenters do not have the authority to give permission for teachers to leave early.

4. What must teachers do if they have registered for a NTIP session (or any workshop) and will be absent due to an unforeseen reason, such as illness?

If a teacher will be absent for an unforeseen reason, s/he must inform her/his Principal and also notify the workshop presenters, or the Program Department (255-3216). Since arrangements have already been made for an occasional teacher through TESS, the teacher is not required to call TESS again. However, the reason for the absence must be recorded properly by the Program Department and the school. If there are additional questions, please do not hesitate to contact Clara Howitt in the Program Department for assistance.